

30 October 2001

Dear Councillor

SCRUTINY COMMITTEE 1 – COMMUNITY AND HOUSING

A meeting of the Scrutiny Committee 1 – Community and Housing will be held at the Council Offices, London Road Saffron Walden, on Wednesday 7 November at 7:45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

Yours faithfully

ELIZABETH FORBES

Chief Executive

A G E N D A P A R T I

- 1 To meet with representatives of the Community Health Council and the Primary Care Trust to discuss issues of common interest.
- 2 Apologies for absence and declarations of interest.
- 3 Minutes of the meeting of the Scrutiny Committee 1 – Community and Housing, held on 12 September 2001 (previously circulated).
- 4 To consider the situation as regards the Committee's Work Programme for 2001/2 (oral report).
- 5 To consider how to conduct future service reviews (report to follow).
- 6 To consider co-ordination of Community Transport initiatives (report to follow).
- 7 To consider any matters arising from the meeting of the Community and Leisure Committee held on 30 October 2001.
- 8 To consider any matters arising from the meeting of the Health and Housing Committee held on 1 November 2001.

- 9 To consider the report of the Policy Officer on Performance Monitoring (attached).
- 10 To consider any matter referred to the Committee by individual members of the Council.
- 11 Any other items which the Chairman considers to be urgent.

PART II

(Paras 1, 7 and 12 of Part 1 of Schedule 12A of the Act)

- 12 To consider a report on the activities of the Internal Audit Section (to follow).

To:- Councillors A Dean, Mrs C D Down, M L Foley, M A Gayler, D M Jones, R A Merrion, **D J Morson**, R J O'Neill, Mrs S V Schneider, R C Smith, Mrs E Tealby-Watson and P A Wilcock.

Lead Officer: Mick Purkiss
Committee Officer: Cathy Roberts

Encs: Reports as listed on agenda.